



## Position Description

**Role:** Race Director (RD)

**Appointed By:** The body hosting the event as per Rule 4.2(b)(i) of the Ski Racing Australia Rule Book 2018/19 Edition (**Rule Book**).

**Reports to:** Race Committee

**Purpose:** Is responsible for the overall management of Racing Operations. The RD works closely with the Safety Officer and Chief Judge to ensure racing operations are well organised and racing is completed in a safe and timely manner. The RD is responsible for the management of critical incidents and must be familiar with SRA procedures. The Race Director must be able to perform under pressure situations

**Direct Reports:** Racesafe Controller, Health Commander, Safety Officer, Chief Judge

**External Stakeholders:** Police, Media, Roads and Marine Services, State Ski Body, National Ski Body

### Experience/Training Required.

- Knowledgeable about Ski Racing Australia and the sport of Ski Racing
- Able to identify and evaluate risk and management plans
- Ability to delegate tasks
- Strong but calm demeanour and clear ability to work under pressure

### Duties and Responsibilities.

- Co-ordinate and lead all race day activities as responsible for the overall management of Racing Operations.
- The RD is a member, and the Chairman, of the Race Organising Committee and must fulfil its duties as a member of that committee as required by the Rule Book. As Chairman of the Race Organising Committee the RD is responsible for overall management of the Event including critical incident management.
- The RD must not be appointed to any other position on the Race Organising Committee for that event.
- Stop the race, or call for a poll of the Event Judges where deemed appropriate by the RD and in accordance with the Rule Book
- Conduct pre-race competitor briefings as required by the Rule Book
- Read and have a clear understanding of the Risk Management document
- Make announcements to competitors
- Reports on incidents and risks at races and ensures that accurate race records are kept, including incident report forms, results etc
- Selection of the positions to be completed under the Race Organising Committee
- Consult with the Chief Judge in relation to the Chief Judge's appointment of the Starter for the event

- Organise and manage the Race Organising Committee and briefing of that committee
- Ensure familiarity with the SRA critical incident procedures
- Approve the jury appointed by the Chief Judge to adjudicate on protests
- Approve those allowed on official boats where required by the Rule Book.
- Approve the course in Events and Championships, including any alterations to the course (and ensuring notice of those alterations is given to each Competitor before the start of the Event).
- Proactively manage critical incidents in line with the SRA procedures
- Maintain proactive contact with the relevant external stakeholders
- Ensure Aquatic Licence requirements are 100% complied with by all who require to do so
- Work in conjunction with the Chief Judge and Safety Officer to ensure a cohesive team
- Have a full understanding of the Rule book and ensure operations are in line
- Complete the pre-race checklist and confirm race readiness with the Race Organising Committee
- Reject boats and other equipment in accordance with the Rule Book and in consultation with the Race Organising Committee as required by the Rule Book.
- Liaise directly with the SRA CEO on matters for advice where the RD deems necessary or appropriate
- Ensure adequate communications are maintained across all course Officials, course boats, starter boats and the Race Organising Committee, specifically including the Safety Officer and the Chief Judge

Note: Capitalised terms in this position description have the meaning given to them in the Rule Book